

OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME 2025/2026

October 2025				
Topic	Purpose	Type/function	Cabinet Member	Decision Maker
NW HAZ Update	To update the Overview & Scrutiny Committee in 12 months' time on the impact of the North Walsham High Street Heritage Action Zone initiative and learning from this, to establish a set of evaluation criteria, including baselines, that can then be used for similar projects in other towns in North Norfolk. <i>(delayed from July as work is contingent on pulling together datasets specifically new insights through the ActiveXchange footfall reporting) which requires support from the Data Analyst)</i>	Annual review overview <i>slipped</i>	Cllr J Toye	O&S
Mobile Phone Connectivity	Data collated from survey on mobile phone coverage across Norfolk	At request of O&S scrutiny	Cllr J Toye	O&S
Homelessness Strategy	Pre-scrutiny of the Homelessness Review	Pre-scrutiny	Cllr W Fredericks	Scrutiny Cabinet FC
O&S Annual Report 2023-2025	To recommend to Full Council the Committee's Annual report summarising its key achievements and highlighting any issues over the previous two years	Annual overview	N/A	O&S Full Council
Budget Setting 2026/2027	To consider how the Committee wants to feed into the Budget setting process for 2026/2027 – including pre-scrutiny of key reports such as the MTFS <i>Agree date for Budget setting workshop/discussion – possibly with Cabinet?</i>	Annual Pre-scrutiny/scoping	Cllr L Shires	Full Council

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November 2025 Finance / Budget pre-scrutiny				
Council Tax Discount Determinations 2026/2027	To make recs to Full Council <i>(the committee may want to discuss whether they wish to consider this report)</i>	Annual overview	CLlr L Shires	O&S Full Council
Budget Savings	To consider savings proposals for 2026/27 and make any recs to Cabinet ahead of the Budget setting process	Annual Pre-scrutiny	CLlr L Shires	Cabinet
Budget Monitoring P6	To review the BM report and make any recs to Cabinet	Cyclical overview	CLlr L Shires	Cabinet
Medium Term Financial Strategy 2026 onwards	Pre-scrutiny of the MTFS – making recs to Cabinet	Annual Pre-scrutiny	CLlr L Shires	Full Council
Prudential Indicators 2026/2027	To review the PI's and make recs to Full Council	Annual scrutiny	CLlr L Shires	Full Council
Fees & Charges 2026/2027	To review the Fees & Charges and make recs to Full Council	Annual scrutiny	CLlr L Shires	Full Council
Overview of NNDC Workforce (People Strategy)	Through a Financial and Transformational 'lens' <i>Impact of LGR, transformation to Unitary – impact on service delivery and morale</i> <i>How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget.</i>	(scrutiny)	CLlr T Adams	

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December 2025

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Budget Proposals	To consider the Budget proposals for the 2026/ 2027 Budget	Pre-scrutiny	Cllr L Shires	Cabinet Council
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q2	To review the Council's performance and make any recommendations to Cabinet	Quarterly scrutiny		Cabinet
Net Zero Strategy & Action Plan	Review of 2024/25 footprint report and draft replacement NZSAP prior to approval by full council.	Pre-scrutiny	Cllr A Varley	Scrutiny Cabinet FC
NHOSC Report	Update from recent NHOSC meeting	Quarterly	Cllr J Boyle	Scrutiny
Anglian Water	Progress report on AW actions following June Meeting reductions to rivers and coastal outlets.	Scheduled Update overview	Cllr H Blathwayt	O&S
January 2026				
Mobile connectivity / Digitalisation - transition from landlines	- Review of mobile connectivity data collated by NNDC - Consider inviting Telecoms providers to attend a meeting to respond to questions.	overview	Cllr J Toye	O&S
Overview of NNDC Workforce	Through a Financial and Transformational 'lens' <i>Impact of LGR, transformation to Unitary – impact on service delivery and morale</i> <i>How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget.</i>	(scrutiny)	Cllr T Adams	

Future Items

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Local Government Reorganisation	To feed into the LGR process at key stages, making any recs to Full Council – this will be added to the programme on a rolling basis – as and when required.	Autumn 2025 onwards overview	Cllr T Adams	Full Council
Council's Workforce Development / People Strategy	A new strategy aimed at setting out and shaping the visual leadership, management, behaviours of employees and members and the culture of the organisation <i>Members may want to consider whether O&S can add value to this item</i>	(scrutiny)	Cllr T Adams	Scrutiny Full Council
FLASH <i>(may slip – tbc)</i>	To assess the framework agreement for the Fakenham Leisure and Sports Hub and receive an update on the project <i>No date when this might be in so may slip to Nov/Dec</i>	scrutiny	Cllr L Withington	Cabinet/ Lead Officer
Substance Abuse	Scoping required. To consider the piece of work by Cllr Shires and if the Committee could add any value to it.	overview	Cllr L Shires	O&S
Asset Management Plan <i>(Slipped, spring at earliest, impacted by LGR) TBC</i>	To make recommendations to Full Council <i>Slipped to Autumn – needs to be updated to include changes needed to reflect impact of LGR and Audit recs.</i>	Review of AMP scrutiny	Cllr L Shires	Scrutiny Full Council
Car Park Income <i>(May drop, no date planned, Scrutiny sees as part of budget setting) TBC</i>	Report to Committee following agreement on its content– to ensure committee can add value and are satisfied with the presentation of data.	scrutiny	Cllr L Shires	Recs to Cabinet

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Housing Benefit Debt Recovery Report <i>July 2026 – if needed.</i>	To make recommendations to Full Council	scrutiny	Cllr W Fredericks	Scrutiny Full Council
September 2026				
Police & Crime Commissioner – Review of Police and Crime Plan	The PCC to attend the Committee to provide an overview of the Police & Crime Plan and respond to questions	Annual Update overview	N/A	Scrutiny
Budget Monitoring P4	To review the BM report and make any recs to Cabinet	Cyclical overview	Cllr L Shires	Cabinet
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q1	To review the Council's performance and make any recommendations to Cabinet <i>It may be worth considering this in conjunction with the BM report as they both focus on monitoring performance.</i>	Quarterly overview	Cllr T Adams	

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